□ SHUTDOWN

## UNIVERSITY OF MIAMI

	Coral Gables Campus	Medical C	ampus	RSMAS Campus	UHealth Tower						
	# 713870	# 741393		# 746119	# 101537						
	WATSCO	Richmond	l / C-Stars	Lennar Med. @ Gables							
	# 401068	# 401236		<u> </u>							
	Project Manager		omplete boxe	d portion and submit to Serv	ice Desk with a						
Project Manager/Supervisor to complete boxed portion and submit to Service Desk with a Minimum of 48 hours in advance of Shutdown or Impairment											
<u>ivinimum of 40 nours in auvance of Shutdown or impairment</u>											
	Date of Notice:	Work Order #	Has this been scheduled with the customer?								
Yes  No    The following will be shutdown: (please check one)											
	Air Conditioning	Electricity 🗌 Fi	re Pump 🔲	Special Extinguisher  City Water	Underground Tank						
	Automatic Sprinklers	Alarm System 🔲 O	ther (please speci	Systemfy)							
Reason? (be specific i.e. what floor, suite or area)											
	Type?  □ Planned		—	Longterm Ongoing	5						
	Date of Impairment/Sh	hutdown: FROM.		TO:							
	Time of Impairment/Sh	hutdown: EPOM		TO:							
	Estimated Restorati										
Estimated Restoration Date: Estimated Restoration Time: (am / pm											
Contact for More Information:											
Project Manager / Supervisor: Phone:				Emergenc	y:						
Contractor / Vendor:		Phone: Emergency:									
	The following building(s) will be affected:										
		<u>1 lie lollowii</u>	ig building(s) will	t be affected:							
		To be completed	by the PROJECT	MANAGER / SUPERVISOR							
Proj	ect manager / supervisor is to	o notify of Shutdown o	r Impairment and	l of return to normal operations to the r	equired notification list below						
	FACILITIES ADMINISTR	ATION & PHYSICA	I PLANT	Customer Service	Desk						
		DTIFICATION LIST			: x5 4066 Medical: x6 6375						
	Red Tags		Yes								
	Notify Department Head		Yes	Occupants who need to be notified:	Phone / Fax:						
	Trouty Department Head		100								
	Cease Hazardous Operation	ns	Ves	-							
	Cease Hazardous Operation Charged Hose Lines and E		=								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company		Yes           Yes           Yes           Yes           Yes								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company Work to be Continuous	xtinguishers	Yes           Yes           Yes           Yes           Yes           Yes								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company Work to be Continuous Discontinue Welding, Cutti	xtinguishers	Yes           Yes           Yes           Yes           Yes           Yes           Yes								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company Work to be Continuous Discontinue Welding, Cutti Discontinue Smoking	xtinguishers	Yes								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company Work to be Continuous Discontinue Welding, Cutti Discontinue Smoking Notify Fire Department	xtinguishers	Yes								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company Work to be Continuous Discontinue Welding, Cutti Discontinue Smoking Notify Fire Department Watchman Surveillance	xtinguishers ing, Hot Work	Yes								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company Work to be Continuous Discontinue Welding, Cutti Discontinue Smoking Notify Fire Department Watchman Surveillance Notify Site Emergency Res	ing, Hot Work	Yes           Yes								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company Work to be Continuous Discontinue Welding, Cutti Discontinue Smoking Notify Fire Department Watchman Surveillance Notify Site Emergency Res Pipe Plugs/Caps/Etc. at H	xtinguishers ing, Hot Work ponse/Fire Team Iand	Yes								
	Cease Hazardous Operation Charged Hose Lines and E Notify Alarm Company Work to be Continuous Discontinue Welding, Cutti Discontinue Smoking Notify Fire Department Watchman Surveillance Notify Site Emergency Res	xtinguishers ing, Hot Work ponse/Fire Team Iand unned	Yes         Yes								

Director of Facilities Planning & Construction       Yes         Director of Physical Plant       Yes         Facilities / Building Manager       Yes         ** Email & Fax a copy to the following departments **         Gables       RSMAS         Medical         AXA XL Insurance       (866) 880-4308         (866) 880-4308       (866) 880-4308         Email: RSVP_AMERICAS@axaxl.com         AHCA (Hospitals Only)       Shutdowns over 4-Hours         Aikk Management       riskmanagement@miami.edu         EH&S       firresafety@miami.edu         EH&S       firresafety@miami.edu         Academic Services       x8 3663 / 4300       -         Public Safety / Security       x8 1541       x5 4174       x6 8189         Updated 2/15/19	Emergency Connection Flaimed		100					
Facilities / Building Manager       Yes         ** Email & Fax a copy to the following departments **         Gables       RSMAS       Medical         AXA XL Insurance       (866) 880-4308       (866) 880-4308       (866) 880-4308       (866) 880-4308         Email:       RSVP_AMERICAS@axaxl.com       AHCA (Hospitals Only)       Shutdowns over 4-Hours       (305) 593-3121         Risk Management       riskmanagement@miami.edu       EH&S       firesafety@miami.edu         EH&S       firesafety@miami.edu       -         Academic Services       x8 6293       -       -         Telecommunications       x8 3663 / 4300       -       -	Director of Facilities Planning & Co	onstruction	Yes					
** Email & Fax a copy to the following departments **         Gables       RSMAS       Medical         AXA XL Insurance       (866) 880-4308       (866) 880-4308       (866) 880-4308       (866) 880-4308         Email:       RSVP_AMERICAS@axaxl.com	Director of Physical Plant		Yes					
Gables       RSMAS       Medical         AXA XL Insurance       (866) 880-4308       (866) 880-4308       (866) 880-4308         Email:       RSVP_AMERICAS@axaxl.com       (305) 593-3121         AHCA (Hospitals Only)       Shutdowns over 4-Hours       (305) 593-3121         Risk Management       riskmanagement@miami.edu       EH&S         EH&S       firesafety@miami.edu         Academic Services       x8 6293       -         Telecommunications       x8 3663 / 4300       -	Facilities / Building Manager		Yes					
AXA XL Insurance       (866) 880-4308       (866) 880-4308         Email:       RSVP_AMERICAS@axaxl.com         AHCA (Hospitals Only)       Shutdowns over 4-Hours       (305) 593-3121         Risk Management       riskmanagement@miami.edu         EH&S       firesafety@miami.edu         Academic Services       x8 6293       -         Telecommunications       x8 3663 / 4300       -	<u>** Email &amp; Fax a cop</u>	oy to the follow	ving departmen	ts **				
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AHCA (Hospitals Only)       Shutdowns over 4-Hours       (305) 593-3121         Risk Management       riskmanagement@miami.edu         EH&S       firesafety@miami.edu         Academic Services       x8 6293       -         Telecommunications       x8 3663 / 4300       -	AXA XL Insurance	(866) 880-4308	(866) 880-4308	(866) 880-4308				
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Academic Services     x8 6293     -       Telecommunications     x8 3663 / 4300     -	Risk Management	<u>riskmanagement</u>						
Telecommunications   x8 3663 / 4300   -	EH&S	firesafety@mian						
	Academic Services	x8 6293	-	-				
Public Safety / Security         x8 1541         x5 4174         x6 8189         Updated 2/15/19	Telecommunications	x8 3663 / 4300	-	-				
	Dublic Cofety / Committee	x8 1541	x5 4174	x6 8180	Undated 2/15/19			