



# Biosafety & Biosecurity Month

University of Miami  
Environmental Health & Safety

Biosafety Office



# What is EHS?

# Environmental Health & Safety

FACILITIES OPERATIONS & PLANNING  
ENVIRONMENTAL  
HEALTH AND SAFETY

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HOME AAA

Welcome  
Environmental Health and Safety is committed to providing a safe and healthy workplace for the University of Miami's faculty, staff, and students.  
[LEARN MORE >](#)

COVID-19 UPDATE [CLICK HERE](#)

REPORT SAFETY CONCERNS [CLICK HERE](#)

PREPARE.MIAMI.EDU UNIVERSITY OF MIAMI EMERGENCY PREPAREDNESS

Biological Safety Employee Health Fire Safety Environmental Protection & Hazardous Materials

Industrial Hygiene & Air Quality Laboratory Safety Laser Safety Radiation Control

- Biosafety & Lab Safety
- Laser Safety
- Hazardous Materials Management
- Industrial Hygiene & Air Quality
- Fire Safety
- Radiation Safety
- Employee Health

# Biosafety Office



- Shane Gillooly
  - Biosafety Officer



- Melanie Peapell
  - Biosafety Specialist & Laser Safety Officer
    - Dangerous Goods Shipping Coordinator



- Marleina Drane
  - Biosafety Specialist
    - Lab Inspection Coordinator

# Biosafety Office Mission

Welcome to the University of Miami Biosafety Office

Our mission is to provide resources and expertise regarding the assessment and control of biological hazards to all UM research stakeholders across labs, clinics, classrooms, and facilities.

ABSA  
INTERNATIONAL  
**OCTOBER 2021**  
Biosafety and Biosecurity Month



## INNOVATION

Innovating Biosafety at the University of Miami

- BioRAFT Biological Registration
- OHP Enrollment & Requirements
- Biological Waste Guidance



UNIVERSITY  
OF MIAMI

Environmental Health & Safety  
Biosafety Office  
[ehs.miami.edu/biosafety](https://ehs.miami.edu/biosafety)



# What is Biosafety Month?

- NIH designated, ABSA sponsored
- Month to encourage institutions to highlight importance of biosafety and strengthen their biosafety programs



## ABSA International Biosafety and Biosecurity Month

### Innovation in Biosafety and Biosecurity

ABSA International is proud to announce the 8th anniversary of Biosafety and Biosecurity Month in October 2021. The theme for the 2021 Biosafety Month is: "Innovation in Biosafety and Biosecurity".

This year's theme celebrates innovation in the biosafety and biosecurity. During October 2021, let's explore how innovation has influenced our profession, sustainability, and global and international relationships. Look to the future of our profession and delve further into the development of and creativity in risk assessment. Use this month to create a launchpad for engaging with other groups about the evolution of our profession to meet the changing global needs as a result of the innovation in biotechnology research. Topics to consider include:

- Development of and creativity in risk assessment and mitigation
- Evolution of biosafety and biosecurity to meet the changing global needs
- Innovation in sustainability
- Changes in local and international relationships

#### Show your innovation!

Updates and additional materials for the event will be periodically posted to this webpage as they become available.

## Download the Flyer



Biosafety and Biosecurity Month Flyer (PDF, 8.5 x 11")

Please share your Biosafety and Biosecurity Month activities on social media using the hashtag

**#biosafety\_biosecuritymonth**

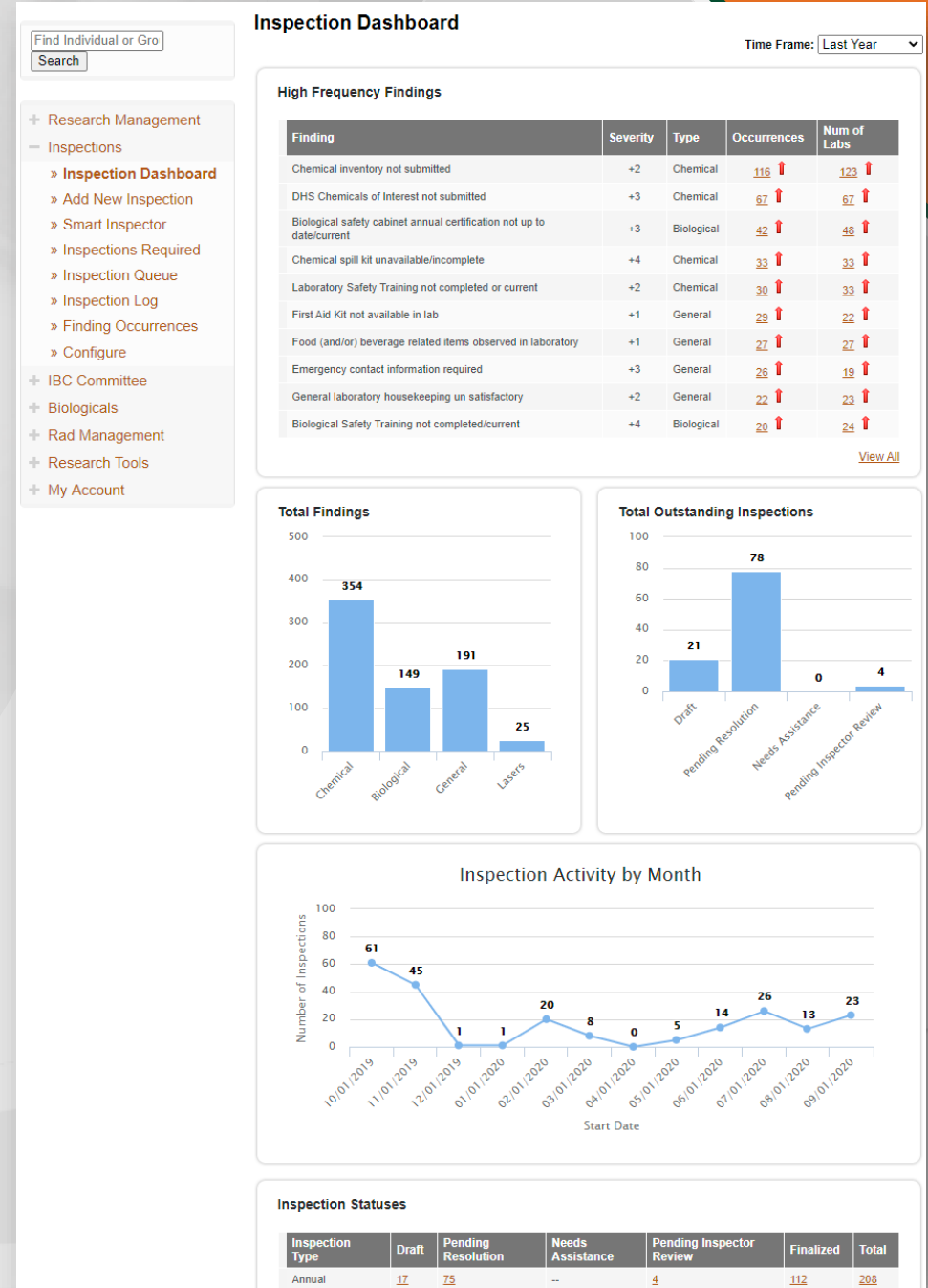




# BioRAFT Biological Registration

# BioRaft Platform

- Lab Inspections
- EHS Notifications
  - Emergent Weather
- Administrative Data Storage
  - Labs, locations, departments, etc.
- Radiation Management
- Biological Registrations





# Committees Related to Biosafety

## Institutional Biosafety Committee (IBC)

- Research involving recombinant or synthetic nucleic acid molecules

## Institutional Animal Care and Use Committee (IACUC)

- Research dealing with animal subjects

## Institutional Review Board (IRB)

- Research involving human subjects

## Institutional Review Entity (IRE)

- Research involving potential DURC

## Biological Registration

- All labs working with biological materials must submit a bio registration

# Biological Registrations

- All labs conducting any biological research must submit a registration using the bio-module in BioRaft
  - Captures all biological lab work
  - Recombinant DNA will go to IBC for review
- Registration approvals last for 3 years
  - Requires annual certification
  - Amendments required when:
    - Research plans change
    - New materials introduced
    - New researchers joining the lab

The screenshot shows the BioRaft interface for managing biological registrations. At the top, there are navigation tabs: View, Edit, Dashboard, Members, and Bio. Below this is a breadcrumb trail: Bio | Biological Summary | Projects | Cell Lines | Tissues | Plants | Microbes | Biological Toxins | rDNA | NIH Guidelines.

### IBC Support Testing Lab Biologicals

**Warning:** There are changes to the biological usage summary that have not been certified. Please notify the PI when all changes are ready to be submitted for review. [View changes since 09/24/2020](#)

To view all changes to this biological usage summary since last approval, view [Amendment Summary](#).

#### Summary [\[edit\]](#)

Principal Investigator: [IBC Support Test Account](#)

Delegate(s): [Laine Jennifer Meza](#), [Lizzeth Kapsalis, Ellen Koncza, Elisabeth M Perez, Michael A](#)

Assigned Biosafety Level: Review Frequency: 3 Years

Dual Use Research of Concern: No  
Ships Biomaterials: Yes

	Number
Projects	3
Viral Vector Forms	2
Pathogen Forms	1
Cell Lines	1
Tissues	1
Plants	0
Microbes	0
Biological Toxins	0
rDNA	4

[View or Update Biological Usage Summary](#)

#### Biological Materials [\[edit\]](#)

**Primate Materials**

- Human Body Fluids
- Human Cell Lines
- Human Organs
- Human Tissues
- Non-Human Primate Source Materials
- Non-Human Primates

**Non-Primate Materials**

- Amphibians
- Arthropods
- Bloodborne Pathogens
- Fish
- Lab Animal Cell Lines (Non-Primate)
- Lab Animal Source Materials (Non-Primate)
- Lab Animal Tissues (Non-Primate)
- Lab Animals (Non-Primate)
- Non-Pathogenic Microorganisms
- Pathogenic Microorganisms
- Plants

**Other Biological Source Materials**

- Biological Toxins
- Infectious Proteins
- Mutagenic Agents
- Recombinant or Synthetic Nucleotides
- Select Agent Biological Toxins
- Viral Vectors

#### Registration Summary

Submission:  **Amended Awaiting Review** [\[change status\]](#)

Registration Started: 09/10/2020  
PI Last Certified: 09/24/2020 [Download PDF](#) | [View](#)  
Registration Approved: 09/22/2020  
Research Last Confirmed: 09/24/2020  
Next Review Date: 09/15/2023

[View Registration History and Download PDFs](#)

#### Submission Requests

[Request Clarification/Modification](#)

[Submission Request/Reminder](#)

[Delegate to a Lab Member](#)

[Request PI Certification](#)

Last Request Sent: [09/22/2020](#)  
[View All Past Requests](#)

# But... Why?

- Adopts standards of peer institutions
- Brings IBC into a digitized review process
- Will save time on future IBC submissions
- Provides lab an external risk assessment
- Helps track regulated materials
- Helps with emergency response
- Helps with federal entity requests
- Provides foundation for a comprehensive safety culture

# BioRAFT Guidance

## BIORAFT

The purpose of the biological registration module in BioRAFT is to catalogue and summarize the types of work conducted across the varying disciplines of biological research at the University of Miami. The directive for rolling out the new biological registration program was initiated by University leadership and is a joint effort between the [Biosafety Office](#) and the [Institutional Biosafety Committee \(IBC\)](#).

The biological registration process is backed by the IBC and supported by University leadership. While unlikely, all biological registration submissions are subject to IBC review as needed.

This guide provides an overview and clarification of the biological registration submission process through BioRAFT. If there are any additional questions you may have, please reach out to us at [biosafety@miami.edu](mailto:biosafety@miami.edu).

See below for in-depth, step-by-step submission guidance and to login to BioRAFT.

**BIORRAFT PI QUICK START**

**BIORRAFT STEP-BY-STEP GUIDE**

**BIORRAFT LOGIN**

- [ehs.miami.edu/biosafety](https://ehs.miami.edu/biosafety)
- <https://research.miami.edu/about/admin-areas/raa/ibc/registration-guide/index.html>

The background of the slide is a collage of grayscale images related to occupational health and safety. It includes a hand holding a pipette, a person wearing a hard hat, a person wearing a respirator mask, and a person using a power drill. The images are overlaid with diagonal gray bands. The text 'Occupational Health Program' is centered in a white serif font with an orange outline. The top right corner features a solid orange triangle with a white border.

# Occupational Health Program

# OHP Questionnaire

- Launch of new questionnaire for 2021
  - To meet federal requirements and satisfy affiliate standards
  - Reducing number of forms on researchers
  - Reducing number of questions overall
- More revisions coming
  - Online form
  - Smoother processing

Employee Health Office  
1400 NW 10<sup>th</sup> Ave, Suite 405  
Miami, FL 33136  
PHONE 305-243-3267  
FAX 305-243-3272

**UNIVERSITY OF MIAMI**

EMPLOYEE HEALTH OFFICE – OCCUPATIONAL HEALTH PROGRAM QUESTIONNAIRE

**INSTRUCTIONS:**  
• Please send this form to the Employee Health Office at [OHP@miami.edu](mailto:OHP@miami.edu) only. **Do NOT send to IACUC.**

Last Name:	First Name:	Today's Date:	UM ID #:
Principal Investigator:	Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Student <input type="checkbox"/>	Date of Birth:	
Email Address:	Department:	Mobile #:	Work #:
	Job Title:		

**SECTION A – ANNUAL UPDATE**

1. Have you previously completed this form and are currently enrolled in the Occupational Health Program?  Yes – continue below  No – skip to Section B

2. Have there been changes to any of the following in the past 12 months?

Job Duties:	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
Personal health:	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
Animal Species you work with:	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
Developed new allergy signs or symptoms:	<input type="checkbox"/> Yes	<input type="checkbox"/> No*
Infectious / biological / chemical agents you work with:	<input type="checkbox"/> Yes	<input type="checkbox"/> No*

\* If you selected No for all questions above, skip to Section D, otherwise detail changes using the form below.

**SECTION B – WORK WITH LIVE ANIMALS**

3. Are you currently working or planning to work with live animals?  Yes – specify below  No – skip to Section C

Species	Transgenic / GMO	Allergies to Animal?	Work Activities	Frequency of Current Exposure	Exposure Time	Experience Working with Animal	Symptoms made worse by animal work environment
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Surgery/Necropsy <input type="checkbox"/> Hands on work w/ animal <input type="checkbox"/> Observation/No contact	Choose an item.	(hr/day)	Months Years	Choose an item. Choose an item. Choose an item.
	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Surgery/Necropsy <input type="checkbox"/> Hands on work w/ animal <input type="checkbox"/> Observation/No contact	Choose an item.	(hr/day)	Months Years	Choose an item. Choose an item. Choose an item.
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OHP Questionnaire 1.docx      Revision Date: 14-Jan-21      Page 1 of 3

# How to Enroll

- Employee Health Page
- Also linked on BSO page

**U MIAMI** FACILITIES OPERATIONS & PLANNING  
**ENVIRONMENTAL HEALTH AND SAFETY**

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FACILITIES OPERATIONS AND PLANNING → HOME → SERVICES → EMPLOYEE HEALTH OFFICE

## Employee Health Office

**Biological Safety**

Employee Health Office

Employee Health Forms

Hepatitis B Vaccine

IACUC

Occupational Health Program

Reporting BBP Exposure Incidents

Safer Medical Devices

Seasonal Flu Vaccine

COVID-19 Vaccine Compliance

TB Screening

Travel and Health Advisory

\* Appointment only from 9 a.m.-3:30 p.m. Call 305-243-3267 to schedule an appointment \*

**Employee Health Forms** [Learn More >](#)

**Hepatitis B Vaccine** [Learn More >](#)

**IACUC** [Learn More >](#)

**Occupational Health Program**

**Reporting BBP Exposure Incidents**

**Safer Medical Devices**

- Resources
- Employee Health Office
- Fire Safety
- Hazardous Materials
- Industrial Hygiene and Air Quality
- Laboratory Safety
- Laser Safety
- Safety Data Sheets
- Radiation Control

**General Office Contact** [786-797-0387](mailto:786-797-0387)

[biosafety@miami.edu](mailto:biosafety@miami.edu)  
305-243-3269

Biosafety Tech, Laser Safety Off  
Dangerous Goods Shipping Coordin  
[Melanie Peacell](#)  
305-389-9931

We offer a variety of services to our campus researchers and clinicians as outlined in the links below. Please reach out to us if there is anything further we can do for your lab!

Biosafety Tech  
[Marleina Drane](#)  
954-322-1113

- RELATED LINKS**
- Occupational Health Program
  - BiRAFT

**Biological Emergency**  
Exposure & Spill  
**Biological Emergency**

**Training**

**Protocol Approval**

# Navigational Tips



Employee Health Office  
1400 NW 10<sup>th</sup> Ave, Suite 405  
Miami, FL 33136  
PHONE 305-243-3267  
FAX 305-243-3272

## EMPLOYEE HEALTH OFFICE – OCCUPATIONAL HEALTH PROGRAM QUESTIONNAIRE



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UM ID #:	Faculty <input type="checkbox"/> Staff <input type="checkbox"/> Student <input type="checkbox"/>	Date of Birth:
Principal Investigator:	Department:	Mobile #:
Email Address:	Job Title:	Work #:

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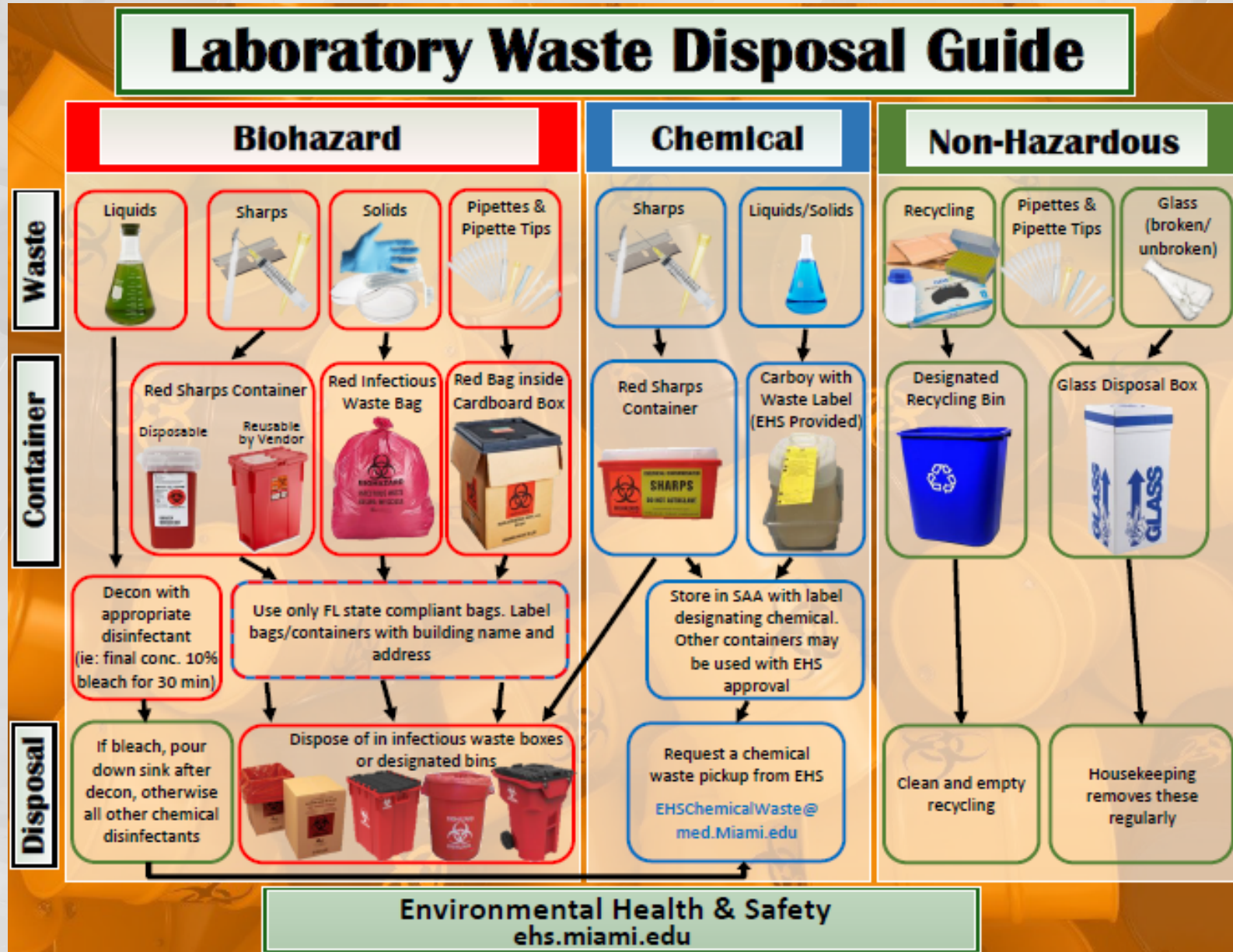
# Lab Waste Disposal Guidance

# Appropriate Waste Containers

- In the state of Florida, biomedical waste supplies are required to comply with ASTM D-1709-91 and D-1922-89
- EHS has compiled a list of products from notable vendors that are compliant with the FLDOH for proper storage and management of biohazardous waste in laboratories
- Other companies may be utilized as well, as long as the products are compliant with FLDOH guidelines

Container	Size	VWR	Grainger	Uline	Fastenal
Red Bags	10 Gal	89092-410	5KRC2	S-12984	F2400XR
Red Bags	20 Gal	89092-414	39P017	S-20849	G3600XR
Red Bags	5 Gal	89092-448	3UAF4		F1800XR
Red Bags	1 Gal	89092-444	3UAF2		
Boxes	Floor	56617-807	9TXM5		7021460
Boxes	Bench Top	56617-810	8UK88		7021459
Sharps Containers	8 Gal Floor	19001-010	3UTE9		
Sharps Containers	2 Gal Bench	19001-008	3UTE7	S-22218	
Sharps Containers	1 Gal Bench				1051626

# New Signage Developed





# Wrap Up & Resources

# Biosafety Office Website

FACILITIES OPERATIONS AND PLANNING > HOME > SERVICES > BIOLOGICAL SAFETY

## Biological Safety

- Biological Safety
- Biohazardous Emergencies
- Training
- Biological Protocol Review
- Shipping of Dangerous Goods
- Laboratory Inspections
- Equipment
- Frequently Asked Questions
- Resources

**Employee Health Office**

**Fire Safety**

**Hazardous Materials**

**Industrial Hygiene and Air Quality**

**Laboratory Safety**


**Laser Safety**

**Safety Data Sheets**

**Radiation Control**

**RELATED LINKS**

- Occupational Health Program
- BioRAFT



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**General Office Contact**









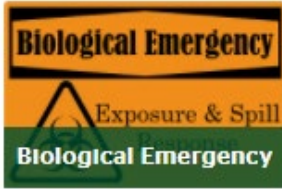


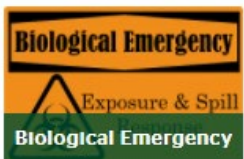
[biosafety@miami.edu](mailto:biosafety@miami.edu)  
305-243-3269

**Biosafety Officer**  
[Shane Gillooly](#)  
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[ehs.miami.edu/biosafety](https://ehs.miami.edu/biosafety)


# Resources



FACILITIES OPERATIONS & PLANNING  
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## Resources

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- [Biohazardous Emergencies](#)
- [Training](#)
- [Biological Protocol Review](#)
- [Shipping of Dangerous Goods](#)
- [Laboratory Inspections](#)
- [Equipment](#)
- [Frequently Asked Questions](#)
- [Resources](#)

### Manuals & Guidance

- [Lab Safety Manual](#)
- [Hurricane Lab Preparation Checklist](#)
- [Employee Workday Injury-Illness Reporting Instructions](#)
- [Spill Clean-Up Procedure SOPs](#)

### Documents & Templates

- [Biological Ancillary Review Assessment \(BARA\) Form](#)
- [Lab Inspection Checklist](#)
- [Exposure Injury Intake Form](#)
- [Researcher Incident Report Form](#)

### Postings

- [Laboratory Emergency Procedures & SOPs](#)
- [BSL-2 Biohazard Door Sign](#)
- [Emergency Contact Card](#)
- [Stop Wash Call Poster](#)
- [No Gloves on Doors Signs](#)
- [Biological Spill Response](#)
- [Biosafety Cabinets Tips & Spills](#)
- [Promoting a Culture of Biosafety & Responsibility](#)
- [Sharps Safety](#)
- [Gloves Dos and Donts](#)

# Signage & Postings

## Laboratory Gloves: Do's & Don'ts

### Do's

- Wear gloves when working in the lab
- Always remove gloves when leaving the lab
- Select glove material appropriate to the task, consider the hazard:
  - Biological, Chemical, Radioactive, Sharp, Extreme Temperatures
  - Consult a glove material guide if needed
- Check the glove for holes or damage prior to use
- Change gloves when contaminated or damaged
- Dispose of your used gloves in an appropriate waste container
  - Glove waste must be segregated on hazard
- Always wash your hands after removing gloves

### Doffing

- Grasp Outside Glove
- Peel 1<sup>st</sup> Inside Out
- Ball Up 1<sup>st</sup> Glove
- Put Fingers Inside 2<sup>nd</sup> Glove
- Peel 2<sup>nd</sup> Inside Out
- Dispose Glove
- Wash Hands

### Don'ts

- Do **not** reuse disposable gloves
  - Afterall, they're disposable!
- Do **not** touch doors or door knobs
  - When going between labs, use the "One Glove" technique by holding your sample with your gloved hand while touching the door with your non-gloved hand
- Do **not** touch common equipment or surfaces with gloves, unless signage is present that indicates PPE is necessary for the surface
- Do **not** put gloved hands near

## Sharps Safety @ the University of Miami

Dispose of sharps in a designated container  
 Dispose of the sharps container when it is ¾ full  
 Keep a sharps container on hand  
 Make no effort to recap when disposing

Don't  
 No  
 Gloves



biosafety@miami.edu  
 Biosafety Office  
 EH&S

## EXPOSURES & NEEDLESTICKS

STOP → WASH → CALL



...all work in lab



...for 15 Minutes!



EHS  
 Employee Health  
 305.243.3267



No Gloves on  
 Door Knobs!

## EMERGENCY PROCEDURES

**Environmental Health & Safety**

**Emergency Numbers**  
 Dial 911 from Cell Phones or Dial 9-911 from UM Phones

**Important Numbers**

**Facilities** – Coral Gables – 305-284-8282  
 – Medical – 305-243-6375  
 – RSMAS – 305-421-4066

**Employee Health** – 305-299-4684 (24 hours)

**Environmental Health and Safety (EHS)** – 305-243-3400

**Public Safety Phone Numbers**  
 Coral Gables – 305-284-6666  
 Medical – 305-243-6000  
 RSMAS – 305-421-7991

[ehs.miami.edu](http://ehs.miami.edu)

**Immediate Action**  
 For incidents that pose a risk to Life/Building/Equipment inside the lab or is a risk to persons outside the lab space:

- Pull Fire Alarm and Evacuate Building
- Dial 911 (9-911 from UM Phones)
- Stay close to identify yourself to first responders

**Non-Immediate Action**  
 Incidents that are not immediately life threatening

- Evacuate and avoid area
- Contact Facilities
- Contact EHS – 305-243-3400

**Chemical/Biological Exposures**  
 If the incident involves a chemical or biological exposure that is life threatening:

**Eye/Skin Exposure**

- Use eyewash, sink, or emergency shower to rinse exposed area for 15 minutes
- Call 911 (9-911 from UM) and report
- Apply Calcium Gluconate if HF involved

**Inhalation Exposure**

- Leave lab and move victim to fresh air
- Call 911 (9-911 from UM) and report
- If chemical is known, print 3 copies of SDS

**Information for First Responders/Public Safety**

Street address of this Building \_\_\_\_\_  
 Room Number of this Lab \_\_\_\_\_  
 The nature of the incident e.g. fire, medical emergency, exposure  
 Tell them if you think you will need an ambulance

**Post Incident**

- Call Employee Health at 305-243-3267 (9am - 5pm) or 305-299-4684 (after hours) to report
- Submit the **Exposure/Injury Intake Form** to Employee Health
- If biohazardous in nature, submit the **Research Incident Report Form** to biosafety@miami.edu

**in the Biosafety Cabinet**

- If assistance is needed, close sash & call EHS at 305-243-3400
- Cover spill area with absorbent material
- Pour liquid disinfectant onto spill, moving outside in
- Allow appropriate contact time for the chosen disinfectant
- Collect absorbed waste and dispose of as biohazardous waste
- Decon all surfaces in BSC and grill pans if applicable
- Dispose of as biohazardous waste
- Allow BSC to run for 10 minutes before resuming work

Notify of leave the post sign prevent

For assi Risk Gro call 305-2

Cover s with at ma

Allow a contact ach disin

Clean a and s around spill, repeating steps 5-8

Remove PPE and wash hands

**No Gloves on Door Knobs!**

Environmental Health & Safety

# Questions

- Contact the Biosafety Office:
  - 305-243-3269
  - biosafety@miami.edu
- Contact Shane directly:
  - 786-797-0387
  - sxg1519@med.miami.edu
- Visit our Website!
  - [ehs.miami.edu/biosafety](https://ehs.miami.edu/biosafety)

