

# EMERGENCY PROCEDURES

Environmental Health  
& Safety

## Emergency Numbers

Dial **911** from Cell Phones or Dial **9-911** from UM Phones

## Important Numbers

**Facilities** – Coral Gables – 305-284-8282  
– Medical – 305-243-6375  
– RSMAS – 305-421-4066

**Animal Emergencies/Questions** – 305-989-8763

**Employee Health** – 305-243-3267

**Environmental Health and Safety (EHS)** – 305-243-3400

## Public Safety Phone Numbers

*Coral Gables* – 305-284-6666

*Medical* – 305-243-6000

*RSMAS* – 305-421-7991

[ehs.miami.edu](http://ehs.miami.edu)

## Immediate Action

For incidents that pose a risk to Life/Building/Equipment inside the lab or is a risk to persons outside the lab space:

1. **Pull** Fire Alarm and **Evacuate** Building
2. Dial **911** (**9-911** from UM Phones)
3. Stay close to identify yourself to first responders

## Non-Immediate Action

Incidents that are not immediately life threatening

1. **Evacuate** and **avoid** area
2. Contact **Facilities**
3. Contact **EHS** – 305-243-3400

## Chemical/Biological Exposures

If the incident involves a chemical or biological exposure that is life threatening:

### Eye/Skin Exposure

1. Use eyewash, sink, or emergency shower to rinse exposed area for 15 minutes
2. Call **911** (**9-911** from UM) and **report**
3. **Apply** Calcium Gluconate if **HF** involved

### Inhalation Exposure

1. **Leave lab** and **move victim** to fresh air
2. Call **911** (**9-911** from UM) and **report**
3. If **chemical** is known, **print** 3 copies of SDS

## Information for First Responders/Public Safety

Street address of this Building \_\_\_\_\_

Room Number of this Lab \_\_\_\_\_

The nature of the incident e.g. fire, medical emergency, exposure

Tell them if you think you will need an ambulance

## Post Incident

1. Call Employee Health at 305-243-ONEU (305-243-6638) to report
2. Submit the **Exposure/Injury Intake Form** to Employee Health
3. If biohazardous in nature, submit the **Research Incident Report Form** to biosafety@miami.edu